

## Equipment cleaning Procedure for Portable, Static Scales, Length, Height and Head measures and Toys for Health Reviews and assessments.

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## Version Control Summary

<b>Version</b>	<b>Date</b>	<b>Author</b>	<b>Status</b>	<b>Comment</b>

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**Executive Summary for**  
**Procedure for Cleaning Equipment**

**Equipment cleaning Procedure for Portable, Static Scales, Length, Height and  
Head measures and Toys for Health Reviews and assessments**

**For Children and Young people services**

**Please use this procedure in conjunction with Infection Control Policy Version  
0.6. This Procedure can be located between pages: 119-130**

**This stand - alone procedure is numbered from page 1-16  
Version 1.0**

## **Equipment cleaning Procedure for Portable, Static Scales, Length, Height and Head measures and Toys for Health Reviews and assessments.**

The Trust is committed to prioritising Infection Control.

All Health Care Professionals must undertake infection prevention measures to minimise the risk of infection by ensuring they adhere to appropriate procedures.

1. This pathway applies to all Health Care Professionals using scales, head measures and toys used to undertake Health Reviews.
2. It is intended to be used alongside the Trust Infection Control Policy/Guidelines and Nice Guidelines
3. This Cleaning Procedure is designed to prevent cross transmission from recognised and unrecognised sources of infection e.g. including infection from bodily fluids or excretions and any equipment or items in the healthcare environment.

#### 4. When should this Infection Control Precaution be applied?

This should be applied at all times within the healthcare setting and where healthcare is being provided e.g. including NHS equipment being used in the home or Children's Centers and must underpin all healthcare activities.

#### 5. Responsibilities of Healthcare Professional

All Healthcare Professionals:

- Must apply the principles of the procedure.
- Have a responsibility to ensure that they comply with the principles the procedure and standards and undertake infection control precautions.
- Must be aware of Local and National policies and procedures regarding Infection Control Precautions.
- Must attend Induction and Mandatory training and education sessions on Infection Control Precautions and update regularly on line according to Trust Policy.
- Report to the Line Manager or Service Lead any problems with faulty, damaged or broken equipment or any which may lead to cross contamination, following appropriate action taken to minimize the risk e.g removing the item.
- Must be aware of hand hygiene protocol and adhere to Trust Policy on Hand Cleansing.
- Spillage Kit: Any spillage of body fluids on the floor e.g. urine, stool, blood etc. – The dedicated spillage kit for decontaminating and cleaning body fluids to be activated.
- The cleaning schedule to be kept for Audit purposes, which will be carried out annually. At the end of each month a named person from each team/base to scan the cleaning schedule and store on the "N" drive. After the audit, the schedule can be removed/deleted.

## Audit Tool 1

- All Healthcare professional that use toys or equipment should clean the toys and/or equipment before, during and after use using the identified solutions, detergents or wipes.
- All Healthcare Professionals must have training: Induction, Mandatory, Updates.
- All Healthcare Professionals must ensure equipment is kept clean and safe for use, in the Healthcare setting, home or Children’s Centers, to minimise the risk of infection
- All Healthcare Professionals must comply with Hand Hygiene Protocol.
- All Healthcare Professionals must have read this guidance and adhere to it.

All staff must sign below.

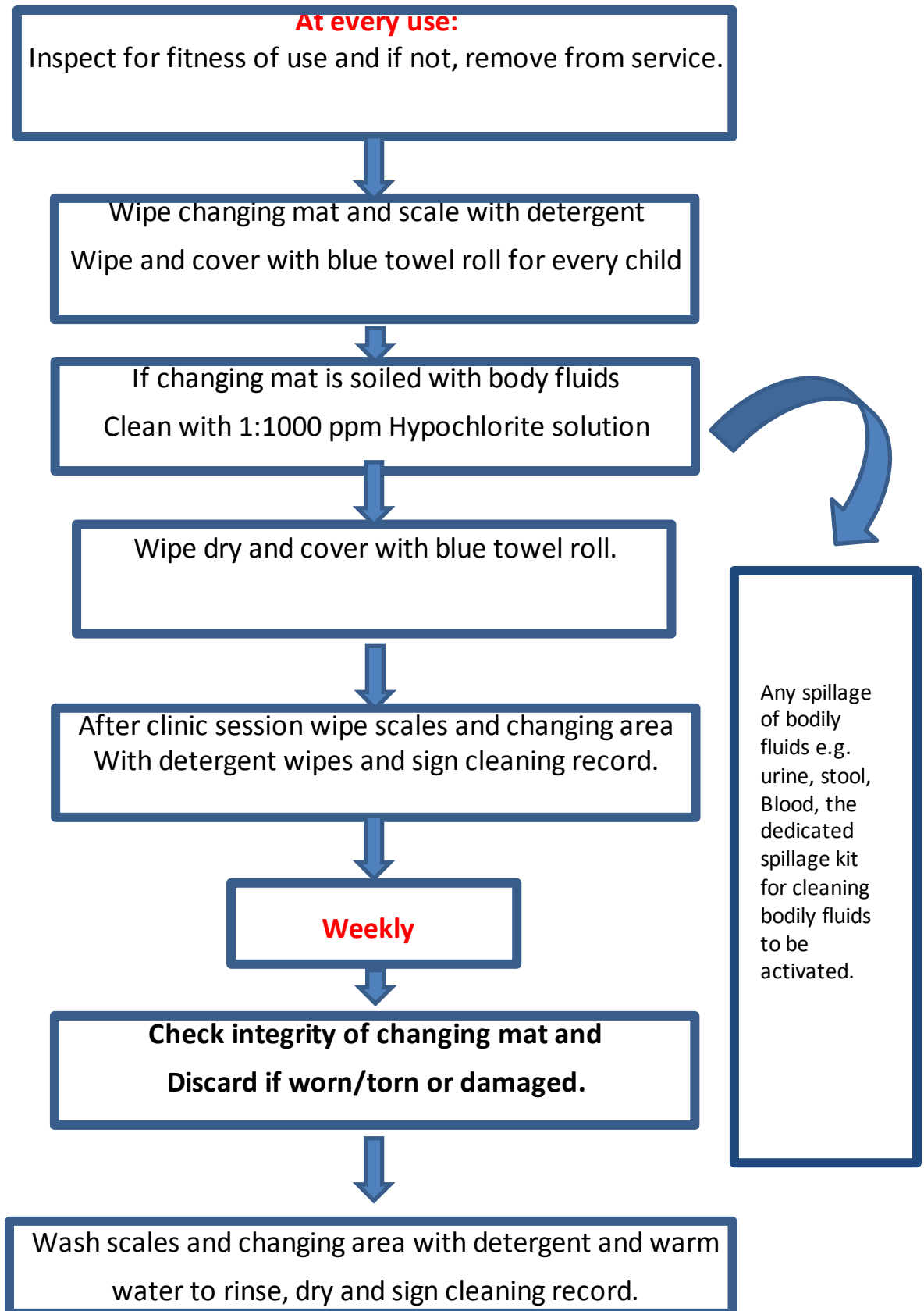
I have read and agree to adhere to the enclosed Policy, procedure and guidelines.

Signed..... Name (Please Print)..... Date.....

## Audit Tool 2

<b>Infection Prevention Audit Tool 2</b>		<b>Comments</b>		
		<b>Yes</b>	<b>No</b>	<b>N/A</b>
<b>1.</b>	Staffs have received mandatory training appropriate training in infection control.			
<b>2.</b>	Observe/test understanding of procedure			
<b>3.</b>	Record of the cleaning schedule has been completed.			
<b>Date of Audit:</b>				
<b>Auditor:</b>				
<b>Date of next Audit:</b>				

## PROCEDURE FOR CLEANING STATIC SCALES AND BABY CHANGING AREA

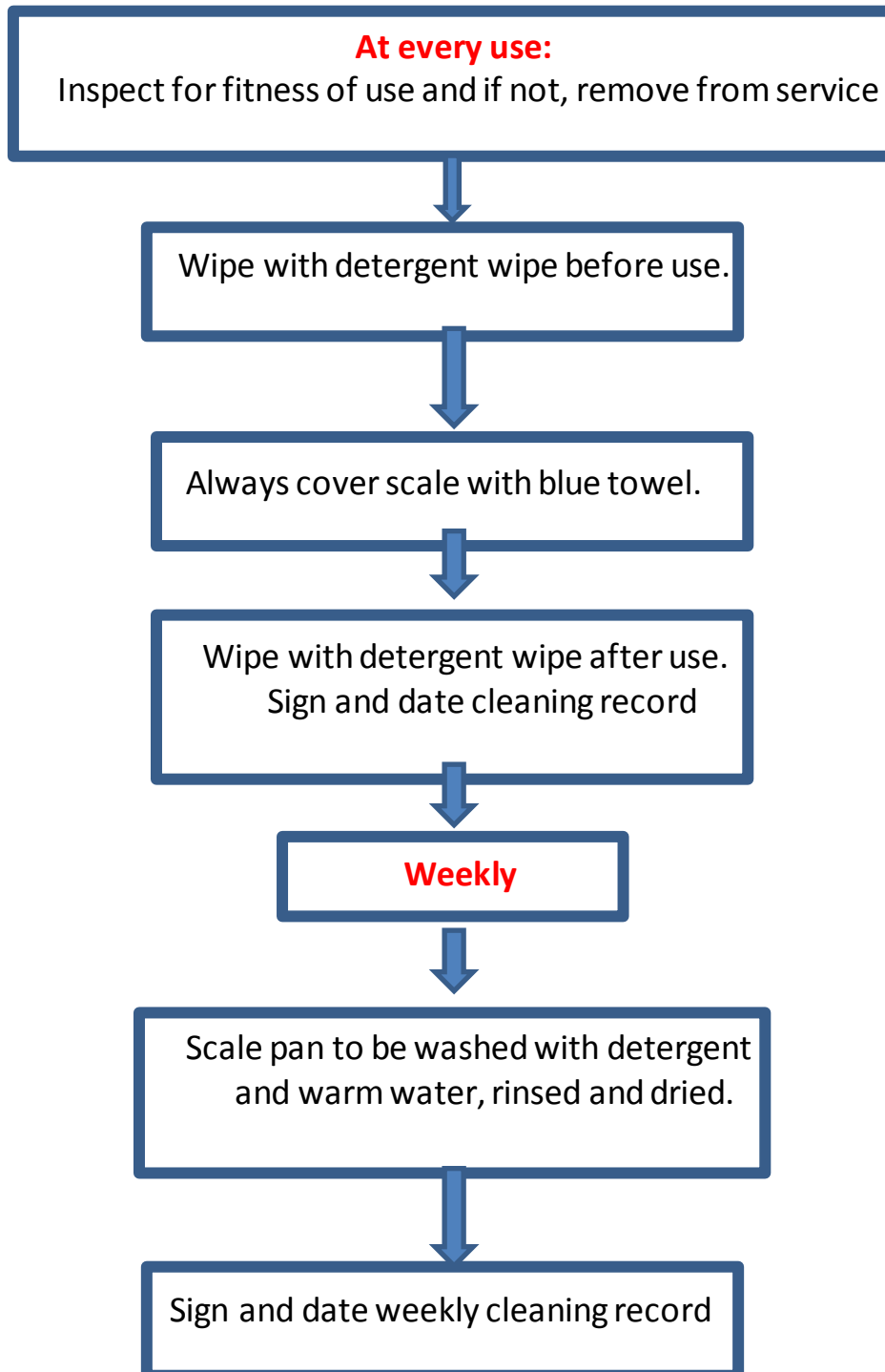




## **ESSENTIAL EQUIPMENT/ITEMS NEEDED FOR ADEQUATE CLEANING OF STATIC SCALES AND BABY CHANGING AREA**

- 1:1000 PPM Hypochlorite solution.
- Suitable spray bottle for the Hypochlorite solution
- Disposable examination gloves
- Detergent wipes.
- Liquid detergent for weekly clean
- Blue towel roll

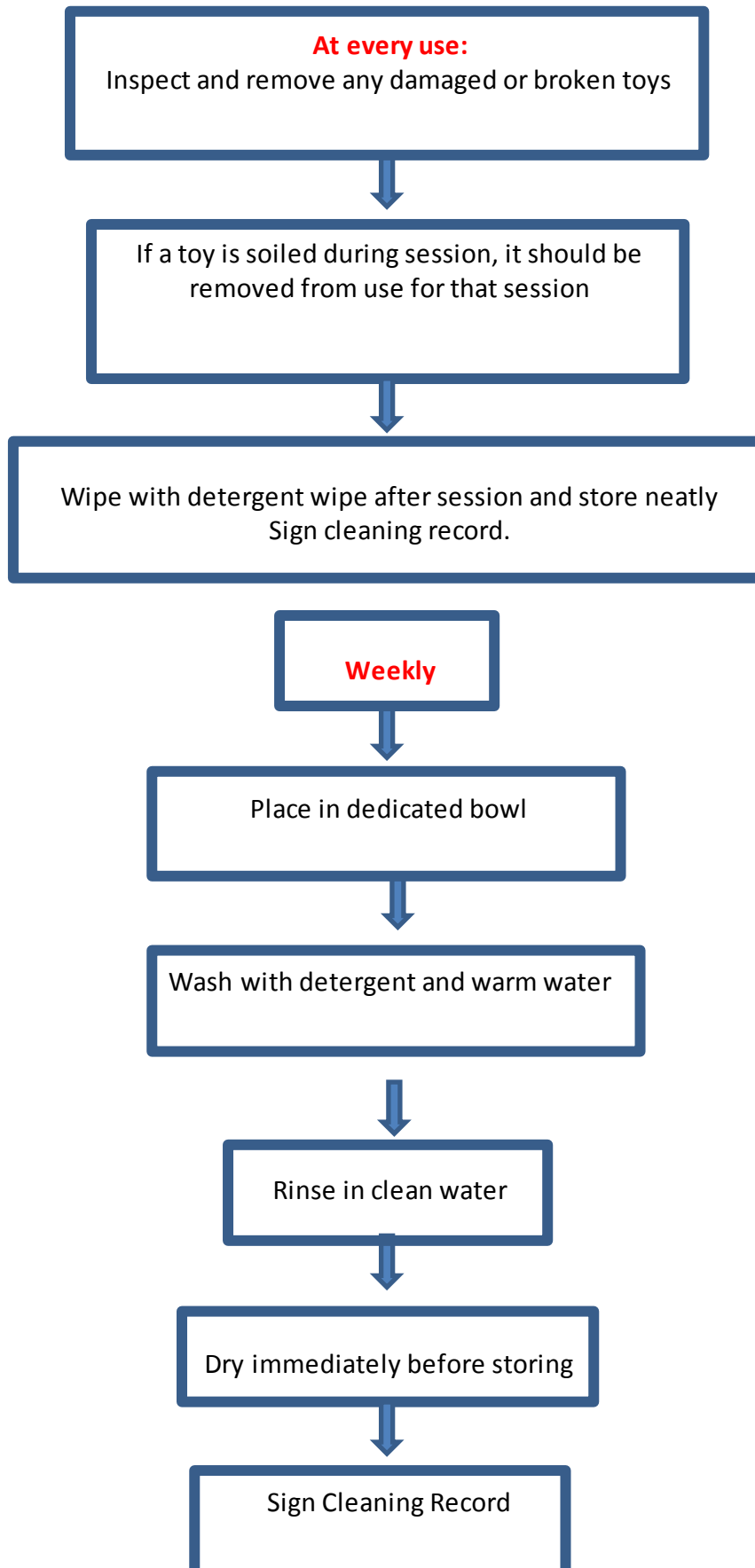
## PROCEDURE FOR CLEANING PORTABLE SCALES



## **ESSENTIAL EQUIPMENT/ITEMS NEEDED FOR ADEQUATE CLEANING OF SCALES**

- Detergent wipes
- Disposable examination gloves
- Liquid detergent for weekly clean
- Blue paper towel roll

## PROCEDURE FOR CLEANING TOYS



## **ESSENTIAL EQUIPMENT/ITEMS NEEDED FOR CLEANING TOYS**

- A large bowl for washing toys.
- Paper towels for drying toys. (It is not acceptable to leave toys out to dry)
- Liquid detergent
- Detergent wipes
- Disposable examination gloves
- Suitable containers for soiled toys and clean toys.

# Cleaning Schedule

<b>Date</b>	<b>Time</b>	<b>Items Cleaned</b> Portable Scales, static scales, toys, head circumference tape, height measure.	<b>Method of Cleaning</b> (Wiped, washed, solutions used etc.)	<b>Print Name</b>	<b>Signature</b>

## Implementation Plan Template

**Procedure title:** Infection Control

**Lead Director:** Kevin Cleary

**Procedure lead:** Infection Control Lead

**Sponsor Group:** Infection Prevention and Control Committee

Objective	Action	Lead	Timescale	Progress/Outcome
1. The procedure is properly disseminated throughout the Trust.	1. Infection control Lead to awareness in all areas 2. Borough Lead Nurses to raise at MDT 3. Clinical directors to raise locally 4. Awareness raised at IPCC 5. Updated policy to be included in training	CS	October 2011	Completed
2. Appropriate training is provided to staff.	Updated training already in progress	Infection control Trainers	On going	Ongoing

### Appendix D: Implementation Plan Template

**Procedure title:** Equipment cleaning Procedure for Portable, Static Scales, length, height and head measures and Toys for Health Reviews and Assessments.

**Lead Director:**

**Procedure Lead:** Hazel Thomas Integrated Team Manager

**Sponsor Group:** Children and Young People Services

Objective	Action	Lead	Timescale	Progress/Outcome
1. The Procedure is properly disseminated throughout the Trust	Trust Wide	Managers	December 2015	Audit Yearly
2. Appropriate training is provided to staff	Mandatory Infection Control Training Trust Wide	Managers	Yearly and part of induction programme	

## References

National Institute for Health and Care Excellence (NICE) Quality Standard (QS61) April 2014

Infection Prevention and control

[www.nice.org.uk](http://www.nice.org.uk)

Health care –associated infection: Prevention and control in primary and community care –Tools and resources.

NICE Guidance (CG139) March 2012 /Reviewed September 2015

[www.nice.org.uk](http://www.nice.org.uk)

The National Specification for Cleanliness in the NHS: National Patient Safety Agency August 2010

[www.npsa.nhs.uk](http://www.npsa.nhs.uk)

Medicines and Healthcare Regulatory Agency (MHRA) 3<sup>RD</sup> Edition May 2010

Disinfection and cleaning medical equipment guidance on decontamination from Microbiological Advisory Committee to the Department of Health (MAC Manual)

NHS Professionals

Standard infection control precautions

Version 3 November 2010

Good Practice in infection prevention and control

Guidance for Nursing Staff

Royal College of Nursing (RCN) April 2005

[www.rcn.org.uk](http://www.rcn.org.uk)

The National Infection control precautions and control manual covers Standard Infection pre-caution

Version 2.4 May 2015