



**East London**  
NHS Foundation Trust

**Information Governance**

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24 June 2020

**Our reference: FOI DA3471**

I am responding to your request for information received 31 January 2020. I am sorry for the delay in acknowledging and processing your request. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Keshia Harvey  
Information Governance Manager

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision. If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113  
Web: [www.ico.org.uk](http://www.ico.org.uk)

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**Request:**

**I am interested in gaining the following information regarding the Trust Procurement of Pre-Printed Stationary.**

**Question 1 What is the annual spend value East London NHS Foundation Trust have on pre-printed stationery?**

Answer: The Trust does not record the cost of pre-printed stationary separately to stationary costs. The information is not held and therefore cannot be disclosed.

**Question 2 Does the Trust have in place a current, officially awarded contract for print?**

Answer: Yes.

**Question 3 Was this awarded following an official tender process conducted under European Law, through Ojeu?**

Answer: No, this contract was not awarded through Ojeu.

**Question 4 When was the contract awarded, and for what period of time?**

Answer: The contract was awarded on 1 August 2019 for one year.

**Question 5 Was there an extension provision to the contract?**

Answer: Yes, extension is permitted.

**Question 6 What is the Ojeu contract reference of the print contract?**

Answer: N/A

**Question 7 Who is the current contracted supplier?**

Answer: Apogee

**Question 8 Who was the previous contract supplier?**

Answer: FDM