

## CHANGES TO (AfC) MILEAGE RATES FROM JULY 2014

### INTRODUCTION

1. From 1 July 2014 new mileage rates for reimbursing NHS staff covered under Agenda for Change terms and conditions of employment who use their vehicles for business purposes will be introduced.
2. Medical and dental staff are excluded from these new arrangements, and will continue to have their expenses reimbursed under national medical and dental terms and conditions of employment.

### DETAILS OF THE NEW RATES

3. The revised reimbursement rates are based on AA guides on motoring costs. Under the new arrangements, NHS rates are reviewed by the NHS Staff Council in April/May and November/December each year, using the latest AA guides to ensure rates move up and down in line with business motoring costs. Any changes to rates resulting from the November/December review would be effective from January 2015.
4. The revised reimbursement rates effective from 1 July 2014 will be payable via payroll (in arrears) from August, as outlined in the following table (rates shown in brackets are the previous rates):

Type of Vehicle/ Allowance	Annual Mileage up to 3,500 miles	Annual Mileage over 3,500 miles	All eligible miles travelled
Car (all types of fuel)	56p per mile (67p per mile)	20p per mile (24p per mile)	
Motor Cycle			28p per mile (33p per mile)
Pedal Cycle			20p per mile (20p per mile)
Passenger Allowance			5p per mile (5p per mile)
Reserve Rate			28p per mile (33p per mile)
Carrying Heavy/ Bulky Equipment			3 per mile (3p per mile)

### REVISED REIMBURSEMENT RATES AND EXCESS TRAVEL COSTS

6. The 'reserve' rate (as indicated in the table above) applies to employees using their own vehicle for business purposes in various situations, including where there is a compulsory temporary or permanent change of base resulting in extra daily travelling expenses.