

Information Governance

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19th August 2019

Our reference: FOI DA3197

I am responding to your request for information received 5th August 2019. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Ayomide Adediran
Information Governance Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision. If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: 0303 123 1113
Web: www.ico.org.uk

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Request:

Under the Freedom of Information Act could I please request the following information:

Question 1. Who are the current suppliers of digital dictation software to the Trust?

- a. In which departments is the technology installed?**
- b. Who are the current suppliers of this technology?**
- c. When do these contracts expire?**
- d. Was this contract awarded via any Frameworks e.g. CCS RM1063?**
- e. Who in the trust is responsible for the contract management and procurement of these technologies?**
- f. Please supply contact details for the Chief Operating Officer.**

Answer: Bighand

- a. Forensics
- b. Bighand
- c. This is a rolling contract
- d. Yes
- e. Procurement Manager
- f. Paul Calaminus, paul.calaminus@nhs.net

Question 2. Does the Trust utilise any EPMA (Electronic Prescribing) software?

- a. In which departments is the technology installed?**
- b. Who are the current suppliers of this technology?**
- c. When do these contracts expire?**
- d. Was this contract awarded via any Frameworks e.g. CCS RM1063?**
- e. Who in the trust is responsible for the contract management and procurement of these technologies?**
- f. Please supply contact details for the Chief Pharmacist.**

Answer: Yes, the Trust utilises electronic prescribing software.

- a. All inpatient departments in London
- b. JAC
- c. There is no specific date for this
- d. Yes
- e. Procurement Manager
- f. Jennifer Melville, jennifer.melville2@nhs.net

Question 3. Does the Trust utilise voice recognition software?

- a. In which departments is the technology installed?**
- b. Who are the current suppliers of this technology?**
- c. When do these contracts expire?**
- d. Was this contract awarded via any Frameworks e.g. CCS RM1063?**
- e. Who in the trust is responsible for the contract management and procurement of these technologies?**

Chair: Marie Gabriel

Chief Executive: Dr Navina Evans

Answer:

- a. All community mental health departments
- b. Dragon
- c. There are no contracts in place, the Trust owns licences
- d. Yes
- e. Procurement Manager

Question 4. Does the Trust utilise electronic whiteboard functionality on wards?

- a. In which departments is the technology installed?**
- b. Who are the current suppliers of this technology?**
- c. When do these contracts expire?**
- d. Was this contract awarded via any Frameworks e.g. CCS RM1063?**
- e. Who in the trust is responsible for the contract management and procurement of these technologies?**

Answer: No, the Trust does not utilise electronic whiteboard functionality on wards.

Questions a-e are not applicable.

Question 5. Can you please provide the contact details including email address/format of the trust's IT Director?

- a. If the IT Director is not responsible for digital transformation, please supply contact details, including email address/format of the person(s) who are.**

Answer: The Chief Information Officer undertakes the role of the IT Director and is responsible for digital transformation. This is Daniel Woodruffe, his email is - daniel.woodruffe@nhs.net

Question 6. Could you please supply a current organisational chart for medical records, operations management and digital transformation programmes?

Answer: The Information Governance Team provides subject matter expertise in relation to medical records management. However, there is no centralised medical records department; each locality in the Trust has its own arrangements to deal with medical records matters. We therefore are unable to provide an organisational chart.

Please see attached organisational chart for operations management and digital transformation programmes.