ELFT
Action Log Trust Board (Part 1)

Ref	Meeting Date	Agenda item	Action Point	Executive Lead	Due Date	Status	Comments
280	13-Mar-19	Integrated Quality & Performance Report: Finance/Estates	Update report on the Trust's estates plan (as part of the Trust's infrastructure plan) to be presented at a future meeting	Steven Course	25-Jul-19	In progress within timeframe	Included on July 2019 meeting agenda
283	23-May-19	Staff Experience	Future agendas to include a section on 'People' and a regular agenda item on 'how we look after our people' to be included on the Board's work plan	Paul Calaminus/ Tanya Carter	25-Jul-19	In progress within timeframe	Agendas updated; People Plan included on July 2019 agenda
286	23-May-19	Integrated Quality & Performance Report	Future reports to include 'hotspots' for indicators what are not being met	Mason Fitzgerald	25-Jul-19	In progress within timeframe	Included in IQPR
281	23-May-19	Patient Story	An explanation of the peer support workers programme to be shared with Howard Lindo	Paul Gilluley	25-Jul-19	Closed	PG has contacted HL
282	23-May-19	Chair's Report: peer support	People Participation to review the inconsistent provision of peer support across the Trust	Paul Calaminus	25-Jul-19	Closed	Included on People Participation Committee agenda
284	23-May-19	Strategic Activity	BLMK single operating plan to be circulated to NEDs	Richard Fradgley	25-Jul-19	Closed	Circulated 24.05.19 to all Board members
285	23-May-19	Integrated Quality & Performance Report	Ensure correct chart on CPA performance is included in the report	Richard Fradgley	25-Jul-19	Closed	Report updated and uploaded on the webiste
287	23-May-19	Integrated Quality & Performance Report	Thank you message from the Board to be sent to staff in respect of achieving the financial targets	Steven Course	25-Jul-19	Closed	Acknowledgement included in financial viability messages; in addition message from the Chair on behalf of the Board included
288	23-May-19	Learning Fron Deaths Q4	Future reports to include case studies to complement the quantitive data and to demonstrate learning/themes as well as the quality of the deaths	Paul Gilluley	25-Jul-19	Closed	Included in report
289	23-May-19	QAC	Buurtzorg model report (presented to QAC) to be circulated to NEDs	Richard Fradgley	25-Jul-19	Closed	Circulated
276	13-Mar-19	Chair's Report: Staff Survey	Staff survey results to be circulated to NEDs and to be subject to further discussion at Board	Tanya Carter	23-May-19	Closed	Survey results circulated. Agenda item May 2019
279	13-Mar-19	Integrated Quality & Performance Report	Update on the work being undertaken on second waits for IAPT to be included in a future Board meeting report	Mason Fitzgerald	23-May-19	Closed	Included in IQPR to be presented at May 19 meeting
241 253	11-Jul-18 12-Sept-18	Annual Serious Incidents Report 2017/18 Mortality Review Update	Present to Board a review of patient safety management (in the context of the new Trust strategy) and identify how to share learning/good practice across the system/integrated care models as part of the development of governance arrangements	Paul Gilluley	28-Nov-19	Forward plan	External review has been commissioned and an update report will be presented in Sept 2019 which will include feedback/recommendations from the review

In progress within timeframe
In progress with delay
Closed
Forward plan