

From: Dr Amar Shah, Chief Quality Officer and Duncan Gilbert, Head of Quality Assurance

To: Council of Governors

Date: 24 January 2019

Subject: Quality Accounts 2018/19

1.0 Purpose of the Report

- 1.1 To advise the Council of Governors of its responsibilities in relation to the production of the Quality Accounts 2018/19.

2.0 Background

- 2.1 All providers of healthcare services in England under the auspices of the NHS are required (by the NHS Act 2009 and subsequent NHS Regulations issued in 2010, 2011 and 2012) to produce a Quality Account and publish it by the end of June each year.
- 2.2 NHS Improvement also requires NHS Foundation Trusts to include a Quality Report in the Trust's Annual Report (by the end of May each year) – this comprises the content of the Quality Account plus some additional information. It is necessary to obtain external independent assurance on the content of this report.
- 2.3 These requirements are designed to improve public accountability for the quality of care that is provided by all providers of NHS services.
- 2.4 The requirements set out by NHS Improvement and NHS England identify important responsibilities for the Council of Governors in relation to the development of the final Quality Account/Report.

3.0 Role of Governors in relation to this item

- 3.1 Council of Governors is required to select a local quality indicator to be subject to substantive sample testing by External Audit (this includes, but is not necessarily limited to, an evaluation of the key processes and controls for managing and reporting the indicator and sample testing of the data used to calculate the indicator). Full details are set out in section 4 below.

4.0 Selection of a local indicator to be subject to external audit

- 4.1 The Trust has identified the following local indicators, there are three per domain as required by the NHS Improvement guidance. They have been linked to Council of Governors' priority areas for aid of reference.

Quality Domain	Indicator	Related CoG priorities
Patient Safety	<ul style="list-style-type: none"> • Serious Incidents • Incidents of physical violence • Occurrence of pressure ulcers 	<ul style="list-style-type: none"> • Suicide prevention • Service user experience • Staff experience
Clinical Effectiveness	<ul style="list-style-type: none"> • Response to urgent referral to Extended Primary Care Teams (EPCT) • Physical Health checks completed for patients under Care Programme Approach (CPA) • Patients under CPA who smoke 	<ul style="list-style-type: none"> • Service user experience • Integrated care • Service user experience
Patient Experience	<ul style="list-style-type: none"> • Friends and family test – patients who would recommend the service • Patients report being treated with dignity and respect • Community Health Services patients were given easy to understand information about their care and treatment 	<ul style="list-style-type: none"> • Service user experience • Service user experience • Service user experience

4.2 A voting form is appended to this report to enable the Council of Governors to choose their preferred indicator for scrutiny. The final choice will be made on the basis of the most votes received for a single indicator by the closing date (Friday 1st February 2019).

You can complete the voting form on the day (please include your name) and return it to Meena Patel or Norbert Lieckfeldt. Alternatively, return it to the Membership Office by post (contact details provided). Governors not present on the day will be able to vote electronically following the Council meeting.

5.0 Receiving a report from External Audit on the outcome of the review

5.1 It is anticipated that the report from External Audit, which will follow the nationally prescribed format, will be ready to be presented to a Council of Governors meeting in May 2019. This timescale allows for the audit work to be undertaken, for the

report to be prepared and for the report to be presented prior to required submission of the Quality Report to NHS Improvement (as part of the Annual Report) in late May.

6.0 Action Required

6.1 The Council of Governors is asked to:

- Note the information provided in this report in terms of the production and external assurance of the ELFT Quality Account/Report 2018/19
- Select a local indicator from the list provided in section 4 of this report (via return of the form attached as Appendix 1)