

**From:** Marie Gabriel, Trust Chair  
**To:** Council of Governors  
**Date:** 23 November 2017  
**Subject:** Council of Governors Election Report and Notice of Deputy Chair Elections

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## 1.0 Purpose of the Report

1.1 To brief the Council of Governors on the following:

- Outcome of elections to the Council of Governors
- Governor Induction and Development Programme
- Notice of Deputy Chair Elections

## 2.0 Election results

2.1 Council of Governor elections commenced in August 2017 and the details of the uncontested elected seats in Hackney, and Central Bedfordshire were provided to the Council in September.

2.2 Voting for the staff constituencies closed on 20 October and the successful candidates in each constituency are set out below:

### *Staff - 4 seats*

1. Zara Hosany
2. Caroline Ogunsola
3. Julian Mockridge
4. Sheila O'Connell

2.3 Voting re-opened in Luton as the initial elections were unsuccessful. The timetable was as follows:

<b>Event</b>	<b>Date</b>
Notice of Election / nomination open	17 Oct 2017
Nominations deadline	1 Nov 2017
Publication of statement of nominations	2 Nov 2017
Final date for candidate withdrawal	6 Nov 2017
Notice of Poll to be published	20 Nov 2017
Close of election	11 Dec 2017
Declaration of results	12 Dec 2017

## Agenda Item 9

- 2.4 The following two candidates were elected uncontested on 1 November 2017 as the number of candidates was equal to the number of seats:

### *Luton - 2 seats*

1. Jamu (Jenny) Patel
2. Paula Williams

- 2.5 The election results for all elections have been published on the Trust website and Intranet. The calculations and results are attached to this paper in the appendix.

- 2.6 The Council is asked to welcome all the new governors.

## **3.0 Induction Programme**

- 3.1 The Trust ran an Induction Session for newly appointed governors on 2 November 2017. A number of existing governors also attended.

- 3.2 Individual meetings with the Trust Chair and the Trust Secretary are being arranged for all newly appointed governors to discuss individual aspirations and support available.

- 3.3 Governors are asked to complete a skills audit, so that future training and development activity can be planned. This will be circulated to all governors.

## **4.0 Deputy Chair Elections**

- 4.1 The Standing Orders of the Council make provision for there to be a Deputy Chair of the Council.

- 4.2 The Standing Orders provide that the Deputy Chair of the Council would chair meetings (or parts of them) in certain, limited circumstances. This would include, for example, when:

- The Trust Chair is absent due to a conflict of interest, and it would not be appropriate for the Vice Chair (or another Non-Executive Director) to chair the meeting. This would include when the Council is discussing the appointment, re-appointment, performance evaluation or remuneration of the Trust Chair.
- The Trust Chair, Vice Chair (or another Non-Executive Director) are all absent from the meeting.

- 4.3 In addition to duties regarding the chairing of meetings, the Deputy Chair of the Council has a number of other important duties. These involve:

## Agenda Item 9

- Being a member of the Nominations and Conduct Committee
- Acting as the lead governor when there are concerns expressed by the Council of Governors about the performance of the Board of Directors, compliance with the Terms of Authorisation, or the welfare of the Trust (including being a link with Monitor in these circumstances)
- Meeting with the Trust Chair on a regular basis
- Contributing to the development of the Council of Governors
- Providing support and advice to other governors and to the Assistant Deputy Chair of the Council of Governors
- Chairing other meetings or parts of them (i.e. development sessions etc.)

### 5.0 Reason for the vacancy

- 5.1 Zara Hosany stepped down as a public Governor in September to accept a position as a staff member of ELFT, therefore her tenure as Deputy Chair ceased. Norbert Lieckfeldt, Acting Assistant Deputy Chair, has been the Acting Deputy Chair. As such, an election is required.

### 6.0 Election timetable

- 6.1 At the September 2014 Council of Governors meeting, it was agreed that candidates for the post of Deputy Chair and Assistant Deputy Chair should be required to address the Council of Governors in person as part of the election process, in addition to submitting a written election statement.
- 6.2 As such, presentations will be made at the January 2018 Council meeting as demonstrated in the timetable below.

<b>Date</b>	<b>Process</b>
27 November – 2 January 2018	Candidates submit nomination forms
18 January 2018	Candidates make presentations to the Council
25 January – 15 February	Votes for candidates are received
19 February	Election process closes and successful candidate is announced

- 6.3 This election will be handled internally. Arrangements for the Assistant Deputy Chair elections will commence once the elected Deputy Chair is in post.

Agenda Item 9

**7.0 Action being requested**

7.1 The Council are requested to **RECEIVE** and **NOTE** the report.