**EMIS – Find Patient Episodes**

**Purpose: This document provides guidance on how to find patient episodes of care in EMIS**

1. To see if a patient has an active referral (episode of care) on EMIS, Navigate to the Patient Administration module and click on the ‘Find Patient Episode’ icon on the ribbon:



Patient Administration icon

Find Patient Episodes icon

1. Enter patient search details and Press ‘OK’



1. All active and discharged patient Episodes of Care will populate the ‘Select Patient Episode’ box. To view a particular episode of care, click on it and press the ‘Go to List’ button – a filter will be applied and you will be taken to the selected teams caseload to view the referral:

