**iPad Setup Guide**

This guide assumes either the device has been factory reset or is a new device that has not been configured before.

1. Switch the device on and press the **HOME** button. 
Select **English**
2. Select Your Country or Region
**United Kingdom**
3. Quick Start

Select Setup Manually

1. Choose a Wi-Fi Network
Scroll to the button of the page and select **Use Mobile Connection**. If “Use Mobile Connection” is not visible select **Next** at the top right corner of the screen
2. Remote Management
East London NHS Foundation Trust will automatically configure your iPad. Select **Next**
3. Log In

Enter your ELFT network username and password then select Next (Your ELFT login details is what you use when you first log in the desktop.

1. Touch ID

Tap **Continue** to begin the **Touch ID setup** and follow the on screen instructions.

1. Location Services
Select **Enable Location Services**
2. Welcome
Select **Get Started**Wait for the applications to download and the number of icons to reduce
3. Lock screen Passcode

When you are prompted for a **Passcode Requirement** if means you need to create a device lock screen passcode. Select **Continue** to create a passcode and confirm it. The iPad passcode must be at least 8 carachters long, must contain at least 1 capital letter, at least 1 lower case letter, at least 1 number and at least 1 special carachter such as exclamation mark, question mark etc. You cannot use the dot and cannot use consecutive carachters such as 123 or abc.

1. Agent App

Open the application called **Agent **

Select **Always Allow**

Enter a 2018 as a 4 digit passcode and confirm it below, then press **CREATE**

Select **Allow**

Press the **HOME** button

1. Lock iPad
Now lock the iPad by either switching it off/on or pressing the power button (you should hear a click).
Instead of using your fingerprint to unlock the iPad use your passcode you setup earlier the first time you login.