

INFORMATION ON SHARPS PROCEDURE

**For All Sharps/Splash Contamination Injuries
IMMEDIATELY Contact
Team Prevent's Clinical Sharps Line:**

**Monday-Friday (08.30am-16.30pm) – 01327 810 777
Out of Hours – 0800 413 324**

SHARP/SPLASH SAFE

1. FIRST AID:

PROCEDURE FOR SHARP/NEEDLE-STICK INCIDENTS

- ENCOURAGE BLEEDING BY SQUEEZING WHERE SKIN IS PUNCTURED
- WASH THOROUGHLY WITH SOAP AND WARM WATER, DO NOT USE A SCRUBBING BRUSH

PROCEDURE FOR SPLASH BY BLOODY OR BODY FLUIDS

- IF EYES OR BROKEN SKIN AREAS ARE INVOLVED, WASH IMMEDIATELY WITH WATER
- IF MOUTH IS INVOLVED, RINSE WITH PLENTY OF WATER BUT DO NOT SWALLOW

2. CONTACT OCCUPATIONAL HEALTH - TEAM PREVENT IMMEDIATELY:

- MONDAY-FRIDAY (08.30am-16.30pm) – 01327 810 777
- OUT OF HOURS – 0800 413 324

3. MAKE SURE YOU:

- INFORM YOUR LINE MANAGER OR DUTY NURSE
- SUBMIT AN INCIDENT REPORTING FORM ON THE TRUST INTRANET

**For staff working within Newham and Community
Health Newham Directorates:**

Following the above preliminary process, if staff are advised by OH to seek further assistance, staff should go to [The Greenway Centre, Newham University Hospital during opening hours \(Mon-0900-1600; Tues-0900-1830; Wed-1200-1600; Thurs-1330-1830; Fri-0900-1600\)](#) or the [Emergency Department, Newham University Hospital \(all other times\)](#) for further assessment where there is a clinical indication that this is necessary.