

## INFORMATION ON SHARPS PROCEDURE

**For All Sharps/Splash Contamination Injuries  
IMMEDIATELY Contact  
Team Prevent's Clinical Sharps Line:**

**Monday-Friday (08.30am-16.30pm) – 01327 810 777  
Out of Hours – 0800 413 324**

### SHARP/SPLASH SAFE

**1. FIRST AID:**

**PROCEDURE FOR SHARP/NEEDLE-STICK INCIDENTS**

- ENCOURAGE BLEEDING BY SQUEEZING WHERE SKIN IS PUNCTURED
- WASH THOROUGHLY WITH SOAP AND WARM WATER, DO NOT USE A SCRUBBING BRUSH

**PROCEDURE FOR SPLASH BY BLOODY OR BODY FLUIDS**

- IF EYES OR BROKEN SKIN AREAS ARE INVOLVED, WASH IMMEDIATELY WITH WATER
- IF MOUTH IS INVOLVED, RINSE WITH PLENTY OF WATER BUT DO NOT SWALLOW

**2. CONTACT OCCUPATIONAL HEALTH - TEAM PREVENT IMMEDIATELY:**

- MONDAY-FRIDAY (08.30am-16.30pm) – 01327 810 777
- OUT OF HOURS – 0800 413 324

**3. MAKE SURE YOU:**

- INFORM YOUR LINE MANAGER OR DUTY NURSE
- SUBMIT AN INCIDENT REPORTING FORM ON THE TRUST INTRANET

**For staff working within City & Hackney, Forensic  
Services and Tower Hamlets Directorates:**

Following the above preliminary process, if staff are advised by OH to seek further assistance, staff should go to the Accident & Emergency Department at the Homerton University Hospital NHS Foundation Trust.