

New address search

**Changes to address search**

Previously when adding an address, you had to search via postcode, then select the house number then accept the address.

This has now changed.

1. Search via postcode and select the address from the dropdown menu

Graphical user interface, text, application

Description automatically generated

1. Just start typing and then find the address from the dropdown menu

Graphical user interface, text, application

Description automatically generated

**Don’t forget**

When changing an address, remember to change the valid from date and to save to both the local and national record.

Timeline

Description automatically generated with medium confidence