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| **ELFT After Action Review Report Form** | |
| Datix Reference: |  |
| Date of incident: |  |
| Date of AAR: |  |
| Conductor/Facilitator: |  |
| Directorate: |  |
| Teams involved in incident (please detail all teams): |  |
| Apologies |  |

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| **Summary of the action or incident being reviewed** |
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| **Key Learning Points** |
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| **Actions arising from learning, and names of person responsible:** |
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| **Arrangements for sharing learning** |
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| **Actions to meet needs of those affected by the event** |
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