

Primary Care Directorate

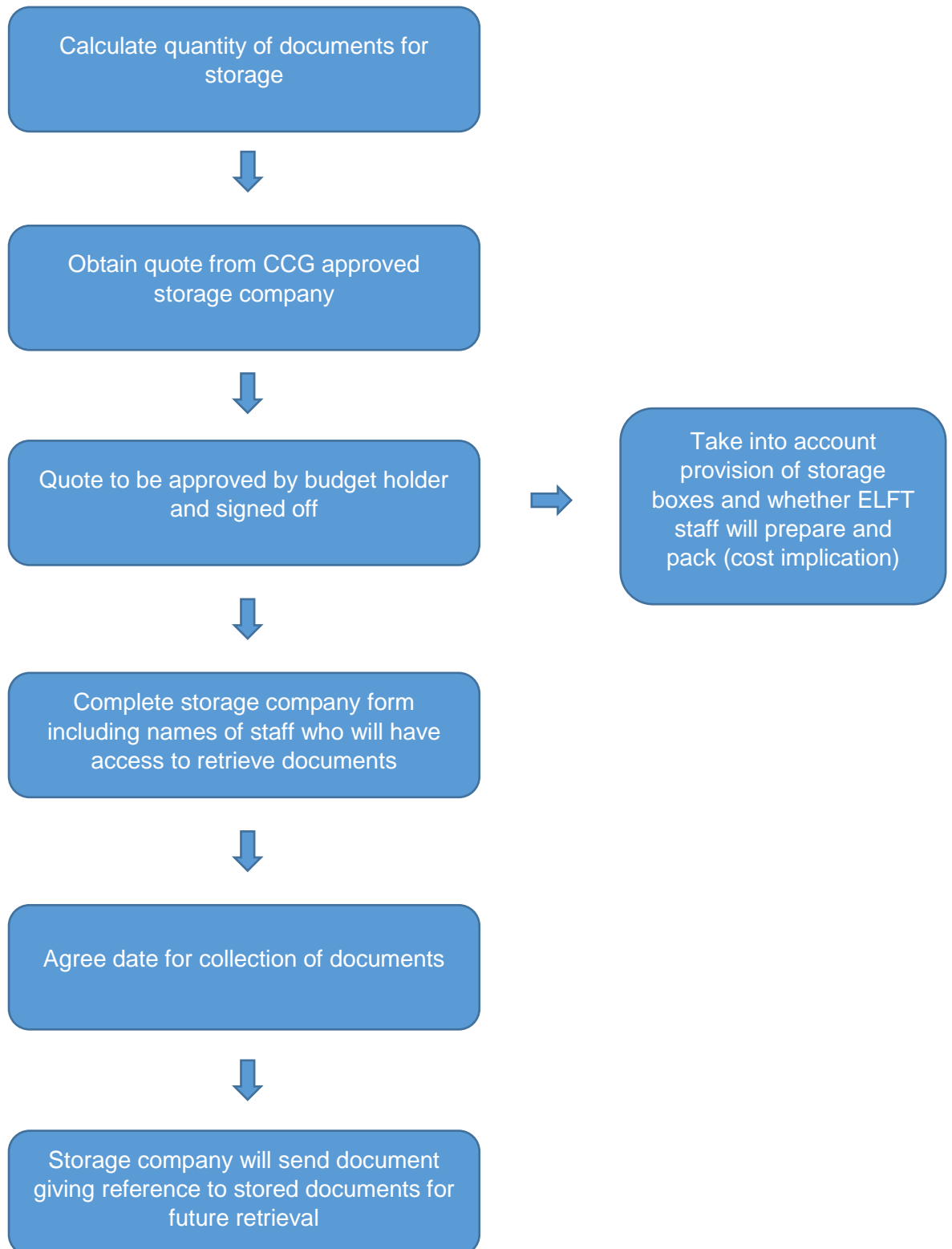
Off Site Storage of Lloyd George Records

Version	1.0
Approved By (sponsor group)	Clinical and Non Clinical Policy Review Group
Ratified By	Quality and Assurance Group
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Storage of Lloyd George Records



Storage of New Patient Records

New patient records received in Practice



Note added to SystmOne stating that paper notes have been received



Notes summarised and coded



Notes are boxed and listed and list emailed to Dataspace for collection

Retrieval of Lloyd George Records

