



**NHS**  
Leadership Academy

# UNLOCK THE POWER OF DATA

NHS DATA ESSENTIALS APPRENTICESHIP  
COHORT OCTOBER 2023



## NHS Data Essentials Level 3 with Microsoft Excel Certification

This October, QA will be running an exclusive apprenticeship cohort dedicated to NHS staff, enabling learners to study and collaborate with likeminded individuals from NHS Trusts across the country. Overcome barriers to digital transformation by developing NHS staff with the hard and soft skills to translate data challenges into digital solutions, reducing costs and improving the outcomes of healthcare delivery.

The NHS Data Essentials Level 3 programme provides Microsoft Excel certification and Power BI knowledge to power data-driven innovation. Alongside online learning and work-based elements, learners apply knowledge directly to real projects, utilising Power BI data visualisation platforms.

Embedded within the apprenticeship, learners will also have access to the NHS Edward Jenner leadership programme. This flexible suite of short courses supports personal development, forging impactful careers that reflect NHS values.



### Simple procurement

QA is on all the NHS primary procurement Apprenticeship routes including, NHS Crown Commercial Service DMP, NHS Shared Business Services and NHS Salisbury procurement framework.



This programme is enhanced with access to Cloud Academy, with over 10,000 hours of training, hands-on labs and sandbox environments.

QA has been a long standing partner to the NHS. The Data Apprenticeship Programmes developed by QA support our need to empower our staff to operate effectively in the digital first environment.

**Benjamin Forkin, Work Based Learning Coordinator, Apprenticeship Lead, Mersey Care NHS Foundation Trust**

QA.com



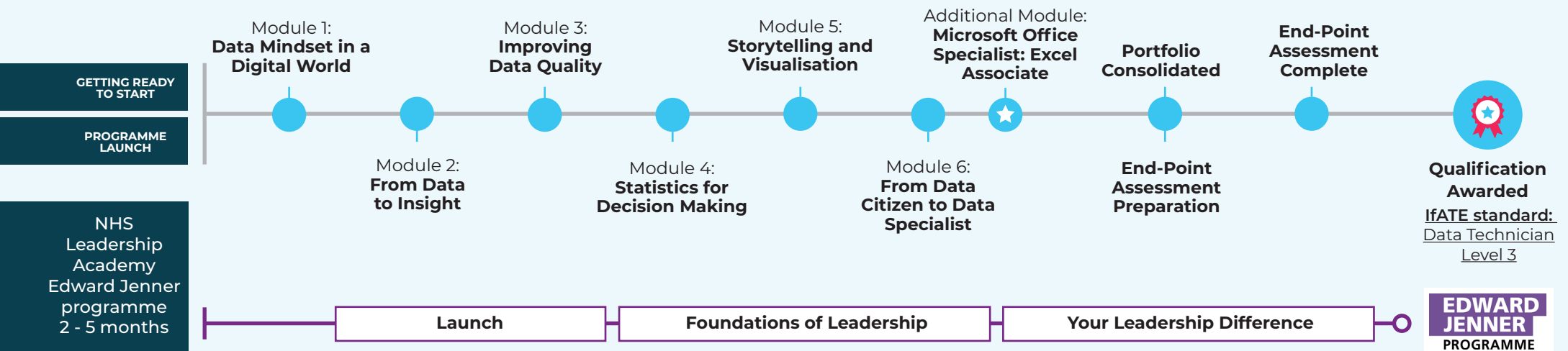
A fully funded programme designed to transform your talent and workplace

# NHS Data Essentials with Microsoft Excel certification Level 3 Apprenticeship



Leadership Academy

🕒 Typical Programme Duration: 14 months (+ 3 months for End-Point-Assessment)



Microsoft Excel is at the heart of data management; this programme is enhanced with official Microsoft content including Microsoft Excel Associate accreditation and Power BI.

This programme is applicable from NHS Bands 2 - Band 8 and the following job roles;

- Administration & Data Assistant
- HR Workforce Assistant
- Patient & Staff Experience Support Officer
- Data Quality Improvement Facilitator
- Information Support Officer
- Information Governance Officer
- Business Support Officer
- Patient & Staff Coordinator
- Project Support Officer
- Project Coordinators
- Procurement Officer
- Finance Administration Assistant
- Health Records Manager
- Operations Team Leader
- Performance & Assurance Officer
- PALS Co-ordinator

This is not an exhaustive list and may be suitable for transferable job roles. Please speak to your QA account manager if you need guidance on suitability

**FOR MORE INFORMATION PLEASE CONTACT**  
0333 060 7701 | [qa.com/contact](https://qa.com/contact)

V1.0 JUNE 2023

This information is correct as of publishing in June 2023