



**East London**  
NHS Foundation Trust  
**Information Governance**  
Robert Dolan House  
9 Alie Street  
London  
E1 8DE

**Email** [elft.foi@nhs.net](mailto:elft.foi@nhs.net)  
**Website:** <https://www.elft.nhs.uk>

15 July 2024

**Our reference: FOI DA5212b**

I am responding to your request for information received 18 June 2024. This has been treated as a request under the Freedom of Information Act 2000.

I am now enclosing a response which is attached to the end of this letter. Please do not hesitate to contact me on the contact details above if you have any further queries.

Yours sincerely,

Information Rights Coordinator

If you are dissatisfied with the Trust's response to your FOIA request then you should contact us and we will arrange for an internal review of this decision.

If you remain dissatisfied with the decision following our response to your complaint, you may write to the Information Commissioner for a decision under Section 50 of the Freedom of Information Act 2000. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113  
Web: [www.ico.org.uk](http://www.ico.org.uk)

**Please note that the data supplied is not allowed to be re-used and/or published without the explicit consent of East London NHS Foundation Trust. Please contact the signatory to request permission if this is your intention**



We promise to work together creatively to: learn 'what matters' to everyone, achieve a better quality of life and continuously improve our services.  
**We care . We respect . We are inclusive**

**Chief Executive Officer:** Lorraine Sunduza  
**Chair:** Eileen Taylor

**Request:** Thank you for your response to my FOI request (DA5212a) on 31st May. I would like to submit a new FOI request

**Question 1:** I now request that you supply me with a copy of the Trust's Microsoft Licensing Statement (MLS). It does not have to be the most recent MLS. An older MLS which is dated after the council migrated to M365 would be sufficient. I am not requesting this information to generate any business. We are not looking to buy, or sell software licences, as we are no longer trading. We only want to understand how the Trust's Microsoft portfolio has evolved over the years.

Please send me the full MLS which will have the following tabs along the bottom, which, will be, in the form of an Excel document –

- Introduction
- Organisation summary
- License summary
- Transaction summary
- License agreement
- MPSA
- Transaction data
- FAQ and glossary
- Pivot data

**Answer:** The Trust has reviewed question your request for information under the Freedom of Information Act (FOI) 2000.

Section 1(1) of the Freedom of Information Act 2000 states:

*Any person making a request for information to a public authority is entitled—  
(a) to be informed in writing by the public authority whether it holds information of the description specified in the request, and  
(b) if that is the case, to have that information communicated to them.*

East London NHS Foundation Trust does not record all the information requested as the Trust's main Microsoft contract is managed by NHS England.

However, in an effort to be helpful, we are disclosing a report on ELFT's Microsoft Office 365 licensing information that is held by the Trust.

Please see attached Appendix 1.



We promise to work together creatively to: learn 'what matters' to everyone, achieve a better quality of life and continuously improve our services.  
**We care . We respect . We are inclusive**

**Chief Executive Officer:** Lorraine Sunduza  
**Chair:** Eileen Taylor

**Request DA5212a: Thank you for your response to my FOI request.**

**You have stated – ‘Audits take place in the third quarter of the financial year.’**

**I appreciate that you are probably now in a subscription cloud environment and review and amend the number of licences the Trust requires periodically. My questions should really be related to the period around when the Trust migrated. Could you apply my questions to the time when the Trust were in a perpetual environment, before migration. I would assume that your Trust may have had an audit around that time.**

**Question 1: When did the Trust initially begin migrating to M365/The Cloud?**

**Answer:** The Trust began migrating to M365 in 2019.

**Question 2: Was an audit done before the Trust migrated to M365/The cloud, to understand what the Trust’s requirements were?**

**Answer:** Yes.

**Question 3: [Were] any incentives given in order to encourage the Trust to migrate?**

**Answer:** No.



We promise to work together creatively to: learn  
‘what matters’ to everyone, achieve a better quality  
of life and continuously improve our services.  
**We care . We respect . We are inclusive**

**Chief Executive Officer:** Lorraine Sunduza  
**Chair:** Eileen Taylor

**Original Request DA5212:**

**Question 1: Has Microsoft (or a third party on its behalf) carried out an audit of your Microsoft software assets in the last 8 years?**

Answer: Yes.

**Question 2: If so, what date did any such audits start and finish?**

Answer: Audits take place in the third quarter of the financial year.

**Question 3: What is the corporate identity of the party carrying out the audit, e.g. Microsoft or the name of the third-party auditing company?**

Answer: Trustmarque Solutions Ltd.

**Question 4: Did the audit identify any breaches of, under licensing, or non-compliance with, your licensing conditions?**

Answer: No.

**Question 5: If so, were any incentives relating to such breaches or non-compliance given by Microsoft to encourage your organisation to move to Microsoft cloud subscription licences?**

Answer: Not applicable.

**Question 6: If so, please provide details of these incentives.**

Answer: Not applicable.



We promise to work together creatively to: learn  
'what matters' to everyone, achieve a better quality  
of life and continuously improve our services.  
**We care . We respect . We are inclusive**

**Chief Executive Officer:** Lorraine Sunduza  
**Chair:** Eileen Taylor