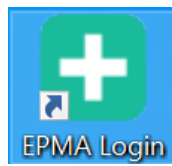


# EPMA MAC Guide CMM v8

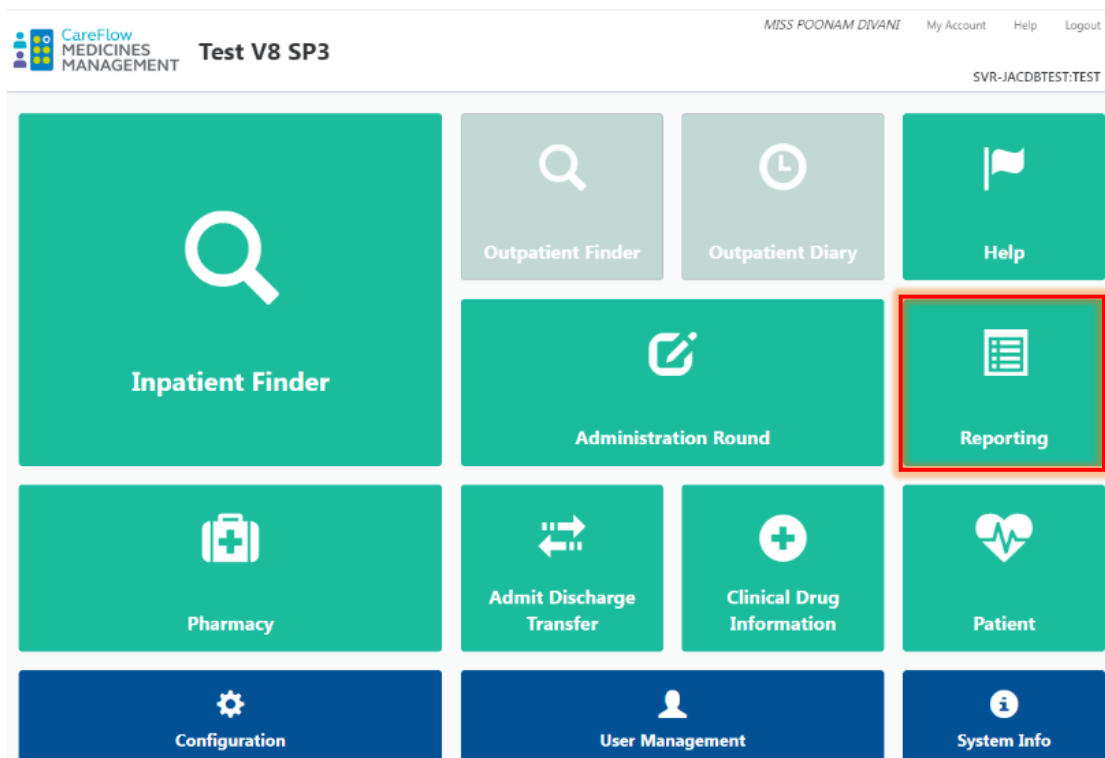
## Medicines Administration Chart (MAC) Guide

The MAC report will create a paper copy of the medication chart showing you what is due in the next 7 days of treatment and can be used to manually record medication administrations in the event the EPMA system goes offline. The need to print paper charts may arise due to a number of reasons such as external request for information, transferring a patient to a ward that is yet to have EPMA deployed, the transfer of a patient to a General Hospital, or the EPMA system goes offline.

Log on to **EPMA** using the desktop icon below using your username and password.



From the home screen below, click on the **REPORTING** option.



You need to ensure you **Select the MAC option** on the **TOP LEFT** side of the screen.

Home v2018.1SP1 TEST Mr Lewis Pope My Account Logout

**MAC Report** Print MAC Report

MAP Report Communication zone

HELP

**Printing Options**

Document Name LP190320143740

Output  Paper  Save without printing

**MAC Options**

Patient   Discharged

Ward Please select

**Clinical Notes Options**

Patient Notes  Order Notes

Cancel

JAC Medicines Management v2018.1

To print all of the patients charts you need to select the **WARD OPTION**, and then find your ward from the **DROP-DOWN MENU**.

Home v2018.1SP1 TEST Mr Lewis Pope My Account Logout

**MAC Report** Print MAC Report

MAP Report The MAC report was generated successfully.

HELP

**Printing Options**

Document Name LP190320154015

Output  Paper  Save without printing

**MAC Options**

Patient   Discharged

Ward Test Ward

**Clinical Notes Options**

Patient Notes  Order Notes






Cancel

JAC Medicines Management v2018.1

Once your ward has been selected, press **PRINT REPORT** on the bottom RIGHT of the screen.

You will have all the patients' **MEDICATION ADMINISTRATION CHARTS** for your selected ward ready to **PRINT**. Select the print option to print or save option if you wish to save the charts as a PDF file.

TEST\_Test

Hospital No: 26031985                Requested by: LP      Page 1 of 6  
 Printed: 20-Mar-2019 at 15:38

DOB: 26-Mar-1985      Consultant: Dr. Test/Doc/Consultant TestDo      Ward: Test Ward  
 Allergies: SALICYLATES

Weight (Kg): 76      Sensitivities:  
 Height (cm): 108.000

**REGULAR SCHEDULED MEDICATIONS**

DRUG - drug names in brackets [ ] require witnessing  
 DOSE, ROUTE & FREQUENCY/RATE  
 Prescriber      Start date

Month	2019							
	Day	20	21	22	23	24	25	26
Time	13:00	a						
13:00								
18:00								
22:00								
22:00								
22:00								
09:00	a							

**FRESUBIN 2KCAL FIBRE Liquid**  
 1 Bottle(s)      Three Times A Day - Lunch, Evening and Night      Oral  
 Mr Alan Paul Henry      Order start: 4-Dec-2018 18:00  
 Verified by: Mr Alan Paul Henry      4-Dec-2018  
 Last Dose Given: 20-Mar-2019 12:33

**\*Medicine not on JAC**  
 1 unit      Twice Daily - Lunch and Evening      Oral  
 Mr Alan Paul Henry      Order start: 10-Dec-2018 18:00  
 Verified by: Mr Alan Paul Henry      10-Dec-2018  
 Last Dose Given: 20-Mar-2019 12:33

**Consent To Treatment Form**  
 1 Forms      Night      No Route Required  
 Mr Alan Paul Henry      Order start: 5-Feb-2019 22:00  
 Verified by: Mr Alan Paul Henry      5-Feb-2019  
 Last Dose Given: 19-Mar-2019 22:00

**AMLODIPINE 10 mg Tablets**  
 20 mg      Morning      Oral  
 Mr Alan Paul Henry      Order start: 7-Feb-2019 09:00  
 Verified by: Mr Alan Paul Henry      6-Feb-2019  
 Last Dose Given: 20-Mar-2019 09:00

a = already administered      n/a = not administered.       = Not to be administered at this time  
 [-] - Order Notes exist      \*\* The order is suspended for all or part of the period included in the

To **PRINT** individual charts, **SELECT PATIENT** and click on the **FIND PATIENT** button.


Home      v2018.1SP1 TEST      Mr Lewis Pope      My Account      Logout

**MAC Report**      Print MAC Report

MAP Report      Communication zone


**HELP**

**Printing Options**  
 Document Name  
  
 Output  
 Paper     Save without printing

**MAC Options**  
 Patient     Discharged  
 Ward     

**Clinical Notes Options**  
 Patient Notes     Order Notes

Cancel   

 Medicines Management v2018.1

Search for the patient using the search fields and select their name from the list as per the screenshot below.

Reports Search

1-19 from 19 results returned.

Patient name:  National number:   
Hospital ward:  Hospital number:

[Advanced search](#) [Help](#)

Patient Name	Date of Birth	National No.	Hospital No.	Ward	Consultant
DUMMY, Dummy			1080567	Test Ward (PHM)	BALDWIN, TOBY
TEST, Dummy	26-Jun-1970 (48 y)		AB12567	Test Ward (PHM)	TESTDOCTORCONSULTA...
TEST, Jac Patient	10-Nov-1980 (38 y)	999 999 9999	1137731	Test Ward (PHM)	TESTDOCTORCONSULTA...
<b>TEST, Test</b>	26-Mar-1985 (33 y)		26031985	Test Ward (PHM)	TESTDOCTORCONSULTA...
TEST, Test	11-Apr-1984 (34 y)		21442822	Test Ward (PHM)	TESTDOCTORCONSULTA...

Once you have selected the desired patient, you will be taken back to the previous page as per the screenshot below. Ensure the patient's name is correct and select from the 'Clinical notes options' if you require patient or order notes. Select **PRINT REPORT**.

Home v2018.1SP1 TEST Mr Lewis Pope My Account Logout

MAC Report Print MAC Report

MAP Report

HELP Patient has been selected.

**Printing Options**  
Document Name: LP190320144154  
Output:  Paper  Save without printing

**MAC Options**  
 Patient  Ward  TEST, Test  Discharged  
Please select

**Clinical Notes Options**  
 Patient Notes  Order Notes

Medicines Management v2018.1

A new tab will open with a printable copy of the medication chart. This can be printed or saved as a PDF copy.

**Document Control**

Version	Date	Author / Editor	Details of Change
1.1	-	-	-
1.2	03.07.2024	Poonam Divani	Change in home screen new EPMA logo.

Approval Sign Off for Final Release				
Owner	Role	Sign Off	Date	Version
Lewis Pope	EPMA System Manager	Y	04/09/2024	1.2
Approver	Role	Sign Off	Date	Version
Lewis Pope	EPMA System Manager	Y	04/09/2024	1.2

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