MHA Office scrutinise paperwork again and marks legal scrutiny as complete.

MHA Office receives email notification and logs in to Thalamos

Receiving Officer (Charge Nurse) sends completed section papers to MHA Office on eMHA.

Receiving Officer (Charge Nurse) scrutinise application + med recs and, if no fundamental defect is found, accepts application and completes H3.

Ward staff receives email notification and logs in.

AMHP sends application (with med recs) to the Ward.

**Please note**:

AMHP referrals must still be made outside eMHA by Thalamos.



AMHP completes application

AMHP automatically receives completed medical recommendation

Second doctor receives request notification and either logs in to their account or completes the form as a guest user

AMHP requests second doctor to complete a medical recommendation via eMHA

AMHP logs on to Thalamos and accepts medical recommendation

AMHP team are notified that they have been sent a medical recommendation via an email

notification

Doctor sends medical recommendation to AMHP Team by typing the AMHP Team name in the email box

Doctor completes first medical recommendation on eMHA.

Doctor starts Admission and selects relevant medical recommendation

Doctor searches for patient, or creates patient if there is no result.

**S2 & S3 Admission**