

# Closing a QI Project?

# My Projects

Start a QI project + Start a scale up/spread project +

My Projects

My Organisation's Projects

My R...

Type here to search...



Active

Any project you are down as a project lead will appear in this "My Projects" tab.

1.5

75% of patient records to reflect their treatment targets by June 2015

The aim is for all patients' record to reflect these Treatment Targets by June 2015

4	0	0
Measures	PDSA Cycles	SPC Charts

Open

2.5

Acute psychology equity of access care pathway qi project

Reducing harm by 30% each year

4	0	0
Measures	PDSA Cycles	SPC Charts

Open

4.0

Advance Care Planning in Dementia

To increase numbers of people with new dementia diagnosis offered discussion on ACP.

0	1	0
Measures	PDSA Cycles	SPC Charts

Open

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Active

Click on the project tile to be presented with the "General Information" tab

1.5

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4

Measures

0

PDSA Cycles

0

SPC Charts

Open



2.5

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4

Measures

0

PDSA Cycles

0

SPC Charts

Open



4.0

Advance Care Planning in Dementia

To increase numbers of people with new dementia diagnosis offered discussion on ACP.

0

Measures

1

PDSA Cycles

0

SPC Charts

Open



# 75% of patient records to reflect their treatment targets by June 2015



- General
- Drivers
- Measures
- Change Ideas
- PDSAs
- SPC Charts
- Documents

## General Information

- Edit
- Close Project**
- Submit Monthly Report

Project ID: 101000

Title: 75% of patient records to reflect their treatment targets by June 2015

Status: Active

Aim: The aim is for all patients' record to reflect these Treatment Targets by June 2015

Location: Personality Disorders Team, Millfields Unit.

Start: 05/01/2015

End:

Rationale:

Tags: (A few key words that relate to this project)

QI Code: QI0122

Approved?: Yes

Directorate: Forensics

Progress Score: 1.5

Secondary Directorate:

Part of a collaborative system:

Tertiary Directorate:

Spread/Test: Test

Trust Priority: None

Stretch Aim: Right care, right place, right time

Details of Service User/Carer/Customer Involvement:

No. of Service User/Carer/Customer involved: 0

Service User/Carer/Customer Involvement: None

BMJ Quality Link:

Notes (for QI Coach Only):

You will find a "Close Project" button on the top right of your screen.

# 75% of patient records to reflect their treatment targets by June 2015



- General
- Drivers
- Measures
- Change Ideas
- PDSAs
- SPC Charts
- Documents

## General Information

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Details of Service User/Carer/Customer Involvement:

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Service User/Carer/Customer Involvement: None

BMJ Quality Link:

Notes (for QI Coach Only):

You can use this button to submit your project for either **closure** or **completion**.

# Project Closure Form

Save

Project Title

QI Code  Project Lead

Activity Status  QI Coach

Project Team  QI Sponsor

Progress Score at closure  Who was involved

You will be presented with an electronic copy of the project closure form.

Why is this project being closed?

Has the team seen any benefits from the project?

What were the main factors that helped drive this project forward?

What were the main factors that hindered progress of this project?

Any transferable learning from this project?

Do you think this team, or another team, will be tackling the same issue again in the future?

If yes, what advice would you give?

Is the team going to start another QI project?

If no, what is the barrier to using QI?

# Project Closure Form

Project Title  
75% of patient records to reflect their treatment target by June 2015

QI Code  
QI0122

Project Lead  
Phil Moudis

Activity Status  
Active

QI Coach  
Natasha Cumberland

Project Team  
[Empty]

QI Sponsor  
Edwin Ndlovu

Progress Score at closure  
1.50

Who was involved  
[Empty]

Why is this project being closed?  
[Type here]

Has the team seen any benefits from the project?  
[Type here]

What were the main factors that helped drive this project forward?  
[Type here]

What were the main factors that hindered progress of this project?  
[Type here]

Any transferable learning from this project?  
[Type here]

Do you think this team, or another team, will be tackling the same issue again in the future?  
No

If yes, what advice would you give?  
[Type here]

Is the team going to start another QI project?  
No

If no, what is the barrier to using QI?  
[Type here]

Complete the form and click "Save". You don't have to complete the form straight away. You can save your progress and come back to it.

# Project Closure Form

Edit  Submit  Close

Project Title  
75% of patient records to reflect their treatment targets by June 2013

QI Code  
QI0122

Project Lead  
Phil Minoudis

Activity Status  
Active

QI Coach  
Natasha Cumberland

Project Team

QI Sponsor  
Edwin Ndlovu

Progress Score at closure  
1.50

Who was involved

Why is this project being closed?

Has the team seen any benefits from the project?

What were the main factors that helped drive this project forward?

What were the main factors that hindered this project?

Any transferable learning?

Do you think this team will be tackling the same project in the future?

Is the team going to start another QI project?

If no, what is the barrier to using QI?

Once you are happy with it and have clicked "Save", you will be given the option to submit the form.

Once you click "Submit", the QI lead for the project will receive an email asking them to approve the project closure form. They will have the option to either "close" or "complete" the project.



Any questions or queries, get  
in touch with the QI team:



**0207 655 4078**



**qi@elft.nhs.uk**

