1. **The Team Members (name and role at ELFT)**
2. **Is this a new team or an existing (ongoing) team?**
3. **Have they formulated an aim, if so what is it?**
4. **Do they have Driver Diagram?**
5. **Does the team have measures and baseline data?**
6. **What do the team members know about Science of Improvement?**
7. **What are the challenges facing this team?\***
8. **What progress has been made already?**

\*NOTE: This does not preclude you from bringing challenges you might be experiencing with the other teams. But, we want you to focus on one of the teams so we can see how your improvement coaching skills are progressing.